

**CITY OF SUGAR HILL
MAYOR & CITY COUNCIL
SPECIAL CALLED MEETING MINUTES
THURSDAY, NOVEMBER 12, 2015, 6:30 P.M.
CITY HALL COMMUNITY ROOM
5039 WEST BROAD STREET
SUGAR HILL, GEORGIA**

CALL TO ORDER – at 6:30 p.m. Present were Mayor Steve Edwards, Mayor Pro Tem Brandon Hembree, Council Members Marc Cohen, Susie Gajewski, Curtis Northrup and Mike Sullivan. Council Member Sullivan was not present but entered the meeting after approval of the Agenda. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorney Frank Hartley.

APPROVAL OF AGENDA – Council Member Cohen motioned to amend the Agenda to add item #6, Resolution to submit Georgia DOT Roadside Enhancement and Beautification Grant. Mayor Pro Tem Brandon Hembree seconded the motion. Approved 4-0.

Council Member Sullivan entered the meeting.

2014 Audit, Wayne Tuck, CPA – Wayne Tuck presented the 2014 Audit. He reviewed the status and presented it as an unqualified audit. The Georgia State Department of Audits has accepted the 2012 and 2013 audits. Council Member Cohen motioned to accept the 2014 Audit as presented. Council Member Northrup seconded the motion. Approved 5-0.

Authorizing Resolution EpiCenter Project Revenue Bonds – the City Manager requested that the City Attorney explain the documents submitted for approval. Mr. Hartley explained that there is an Authorizing Resolution that allows the bond counsel to begin the process. There are two types of bonds the “Taxable Series” for the private sector portion and the Tax-Exempt for the public portion of the project. Mayor Pro Tem Hembree motioned to approve the Authorizing Resolution and other related documents as presented tonight. Council Member Sullivan seconded the motion. Approved 5-0.

Utility Relocation – Suwanee Dam at West Price – the Assistant City Manager explained that the request is to approve a Utility Relocation Force Agreement with Gwinnett County to relocate the gas utility line as part of the of improvements at Suwanee Dam Rd. and West Price Rd. near North Gwinnett High School. The County will reimburse the City for the cost of the relocation which amounts \$85,826.50. Council Member Cohen motioned to approve the Utility Relocation Force Agreement with Gwinnett County in the amount of \$85,826.50 for improvements to the Suwanee Dam at West Price intersection. Council Member Gajewski seconded the motion. Approved 5-0.

2015 Budget Amendment DDA – the City Manager explained that the tenant decided to terminate the lease at the Annex facility prior to completion of improvements. Staff is therefore recommending that the funds be reallocated to another line item and to replace the annual general fund transfer in 2016. Council Member Sullivan motioned to approve the November 2015 Budget Amendment related to the DDA operations, revenues and projects. Mayor Pro Tem Hembree seconded the motion. Approved 5-0.

Memorandum of Understanding DDA, First Avenue Property – the City Manager explained that this agreement is for redevelopment purposes. The DDA will take action next week to approve the Memorandum of Understanding to complete a real estate transaction. Council Member Cohen motioned to approve the Memorandum of Understanding between the City of Sugar Hill and the Sugar Hill Downtown Development Authority for First Avenue properties. Mayor Pro Tem Hembree seconded the motion. Approved 5-0.

Resolution, Georgia Department of Transportation Roadside Enhancement & Beautification Council grant application – the Planning staff is working on a grant application to secure funding for landscape enhancements at key locations within the Highway 20 right of way and the City’s Town Center Overlay district. Council Member Cohen motioned to adopt the Resolution to enter into a mowing and maintenance agreement between the City and Georgia Department of Transportation upon award of Roadside Enhancement and Beautification Council grant. Council Member Gajewski seconded the motion. Approved 5-0.

EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL – there was no Executive Session held.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION

ADJOURNMENT – Council Member Cohen motioned to adjourn. Council Member Sullivan seconded the motion. Approved 5-0.

Steve Edwards, Mayor

Jane Whittington, City Clerk